



DEPARTMENT OF THE ARMY
UNITED STATES ARMY GARRISON VICENZA
UNIT 31401, BOX 41
APO AE 09630

IMEU-VIC-PWO

16 SEP 2008

MEMORANDUM FOR SEE DISTRIBUTION

SUBJECT: U.S. Army Garrison (USAG) Vicenza Policy Memorandum # 08-13, Vicenza Community Air Conditioning Policy

1. This policy memorandum:

(a) Supersedes U.S. Army Garrison Vicenza Policy Memorandum #07-04 (Version 2), Vicenza Community Air Conditioning Policy dated 18 April 08.

(b) Prescribes operational guidelines and establish responsibilities for the efficient use of new and existing air conditioning systems (cooling) in the Vicenza community.

2. Applicability. This policy memorandum applies to all USASETAF units and all other units/detachments/elements stationed on Caserma Ederle and residents of government controlled quarters in the Vicenza area.

3. References:

a. Army Regulation 420-1, Army Facilities Management, dated 02 November 2007.

b. USAREUR Regulation 210-50, Housing Management dated 30 September 1996.

4. Responsibilities:

a. Garrison Commander, United States Army Garrison, Vicenza:

(1) Provide policy guidance and direction.

(2) Enforce all provisions of AR 420-1.

b. Deputy Garrison Commander, USAG Vicenza, will provide the DPW with approval to begin comfort air-conditioning. Factors that will affect the start date of each comfort air-conditioning system will be based on several factors including the inside air temperature at the

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facility exceeding 80 degrees Fahrenheit for three consecutive days, the available funding and the time of the year.

c. Unit Commanders, Directorate Chiefs and Heads of Households in Government controlled quarters:

(1) Ensure that under no circumstances will any comfort air-conditioning unit be operated in a way that the cooled space is lower than 74 degrees Fahrenheit.

(2) Ensure that air-conditioning units are not operated with windows open. Continued violations of this sub-paragraph will result in withdrawal of permission to operate the unit.

d. Directorate of Public Works:

(1) Stop circulating heat in the central boiler plants in accordance with Italian Law (on or about 15 April or as appropriate for the weather conditions).

(2) Ensure efficient operation of existing air-conditioning equipment prior to the anticipated cooling season.

(3) Establish and execute a 5-year plan aimed at reducing window-type units and other individual units, and provide air-conditioning in facilities where it is authorized but not installed.

(4) Based upon Deputy Commander directive, activate air-conditioning units in the following priority:

(a) Health and dental care facilities

(b) Operational or mission facilities

(c) Barracks

(d) Comfort air-conditioning of community facilities

(e) Comfort air-conditioning of administrative buildings and all others

5. Policy. Operational and comfort air-conditioning may be installed where authorized by AR 420-49 and maintained consistent with operational requirements; however, all requirements will be submitted, by the designated Facility Work Coordinator, to DPW for approval.

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6. POC for this action is Chief, Utilities Branch, Operations and Maintenance Division, DSN
634-7214, Fax 634-7565.



ERIK O. DAIGA
COL, MI
Commanding

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